



TLCC WILLOWGLEN 4X4 CHALLENGE 2019 October Long Weekend

Dear Team Manager

The TLCC Willowglen 4x4 Challenge will be held on the NSW October Long Weekend – **Friday 4 October to Sunday 6th October 2019.**

As per last year, each team consist of 4 competing vehicles and a non-compulsory reserve vehicle, which compete in either – **the 'TOURING' or 'CHALLENGE'** class. Teams can be made up of vehicles in different classes. If you can't build a team from one club we do allow a mixed club team. To enter a mixed club team, the members of the team need to belong to a registered club and the insurance cover of both clubs needs to be supplied.

We have in principle confirmation of our event insurance from Cross Country Drivers Association however the Committee reserve the right to change competition conditions and pricing until the cost of this cover is confirmed. The requirement remains for all competitors and team managers to be financial members of CCDA remains.

Attached with this email are the following documents:

- A **Competitor entry form** – to be completed for each competing vehicle;
- A **Competitor Information form for announcements** –to be completed for each competing vehicle;
- A **Pre-Verification Checklist** - must be completed, signed by the Driver and returned with the Competitor application form
- **TLCC Willowglen Challenge's Acknowledgement, Waiver & Release Document** (for your information only – Document will need to be signed at the time of verification);
- Team Manager Documentation **Checklist**;
- 2019 Willowglen Challenge **Rule book**
- A link to the CCDA '**Manual of FWD Motor Sport Version 11**

It is important that all forms are completed in full and accurately, as acceptance will be determined from the information supplied. Any false or misleading information could delay your application and may result in your team not being accepted in time.

Use your **Team Manager Checklist** and review the following information in conjunction with the 2018 Willowglen Challenge Rule Booklet included in your pack:-

- Entry fee per competing vehicle remains unchanged for 2019 is \$240 (including the reserve vehicle if you choose to include one as part of your team). The fee includes
- entry to Willowglen for a driver & navigator and partners (4 people in all),
- your competition entry fees; and

- your camping fees for the weekend.
- Teams will consist of four (4) competing vehicles.

You can add a reserve vehicle if you wish. The reserve vehicle will only be permitted to replace a competing vehicle from your team in the event that a vehicle is damaged and unable to continue. The reserve entry requires the registration of a separate driver from the original Club.

Each Club must include a copy of their Certificate of Currency for Public Liability Insurance with the team's application forms. To enter a mixed club team, the members of the team need to belong to a registered club and the insurance cover of both clubs needs to be supplied.

All vehicles must be registered and be covered by third party property damage insurance at a minimum. All drivers and navigators will need to provide evidence of their current driving licences. Documentary evidence must be provided as part of the team application. It is essential that this evidence should include proof of payment. Should any of the required documentation expire between lodgement of the team application and the weekend of the Challenge, the team manager must supply updated documentation as soon as it becomes available. It can take place as part of verification.

All drivers, navigators, and team manager will need to show proof of CCDA membership.

Each team member i.e. Drivers, navigators and team manager(s) will be required to sign the TLCC Willowglen Challenge's Acknowledgment, Waiver & Release document at the time of vehicle verification prior to the event. A copy of this document is included with this email and will be available on the TLCC website for your preview.

To assist you in the distribution of these forms to your team, all of the attached documents will be available for download from www.tlcc.com.au shortly – just follow the Willowglen Challenge competitor links.

Please ensure that all the forms and accompanying documentation are forwarded together with the appropriate entry fee. Please ensure that all cheques are made out to the 'Toyota Land Cruiser Club of Australia'. You can also direct debit your payment:

Account name: Toyota Land Cruiser Club of Australia

BSB: 112879

Account number: 054483010

All entry forms should be sent to 3 Pacific Avenue Penshurst 2222. Your completed team **documentation & entry fee is required by Friday 23rd August 2019**. We will continue to provide information to you via email please let us know if you change your email address.

Any questions, please email challenge@tlcc.com.au

Look forward to seeing you at Willowglen!